



# Decoding Digital Graphic Design

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APH Scholar



# Disclaimer



**Scope**



**Prerequisite  
Knowledge**



**Webinar  
Series**

8/15/24

2:00–3:30 PM (ET)

# Determining Instructional Purpose of Tactile Graphics

Leanne Grillot  
Jenny Wheeler

ACVREP  
Credits

Access  
Academy

Access  
Academy

8/22/24

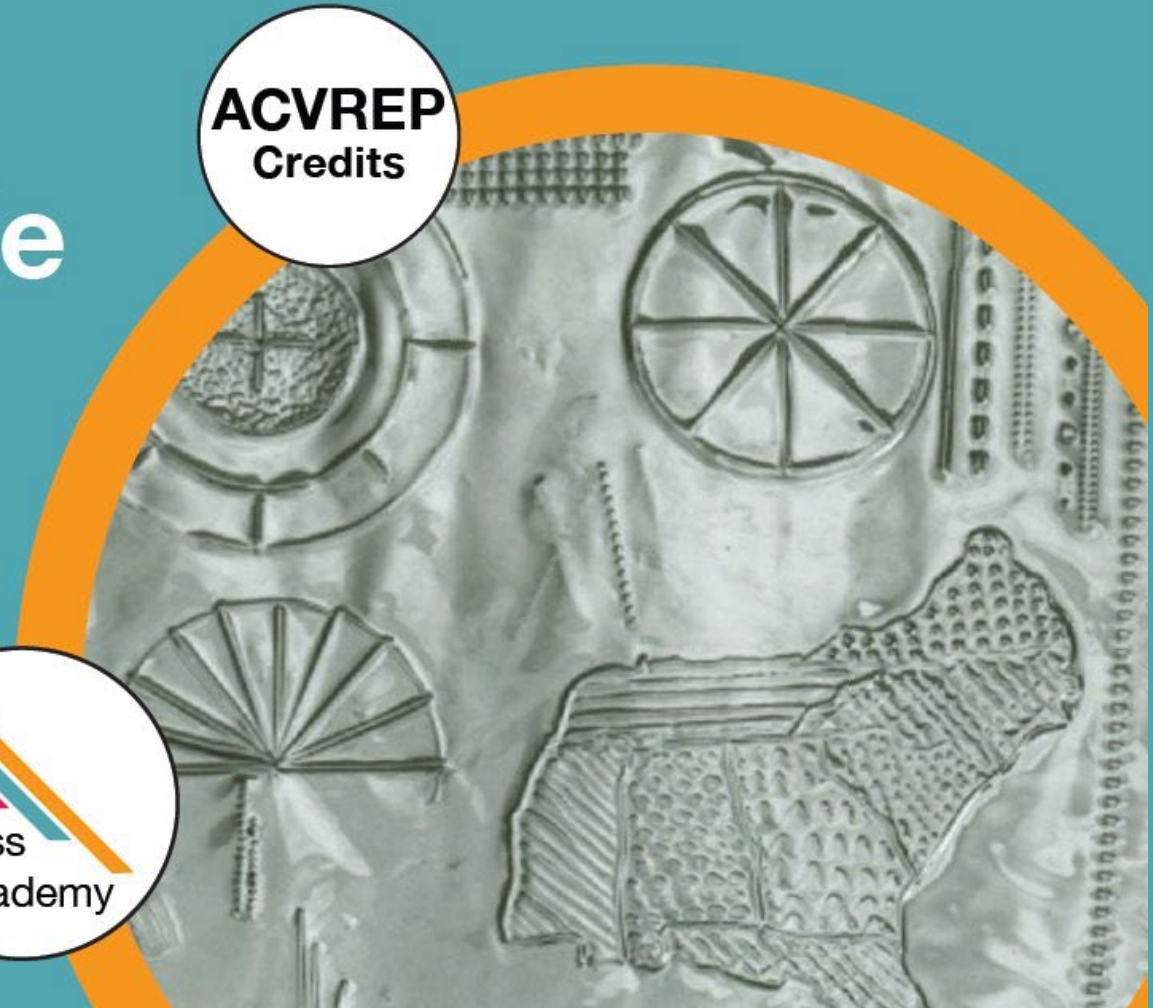
2:00–3:30 PM (ET)

# Designing Effective Tactile Displays

## Using the Tactile Graphics Kit

Leanne Grillot  
Jenny Wheeler

**ACVREP  
Credits**



# Learning Objectives:

Participants will:

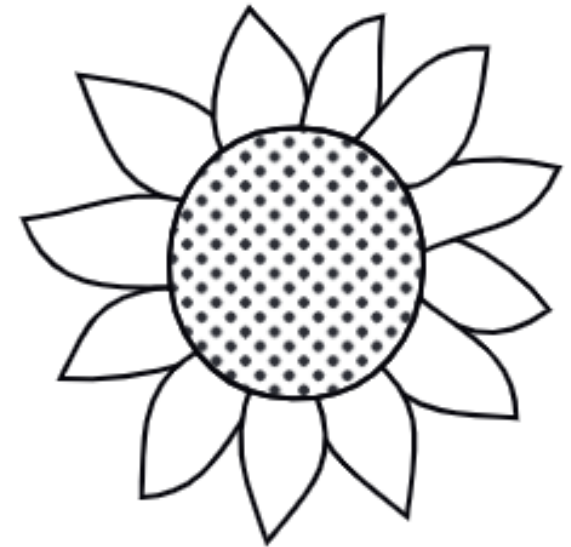
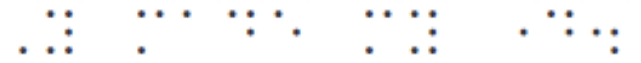
- Explain the functionality and benefits of various digital graphic design tools in creating tactile graphics.
- Identify the process of creating tactile graphics using digital design tools.
- Evaluate the effectiveness of different digital graphic design tools in producing accessible materials for students with visual impairments.
- Develop a plan to integrate digital graphic design software into your instructional practices, ensuring accessibility and inclusivity.
- Assess the quality and accessibility of tactile graphics created using digital tools and identify areas for improvement.





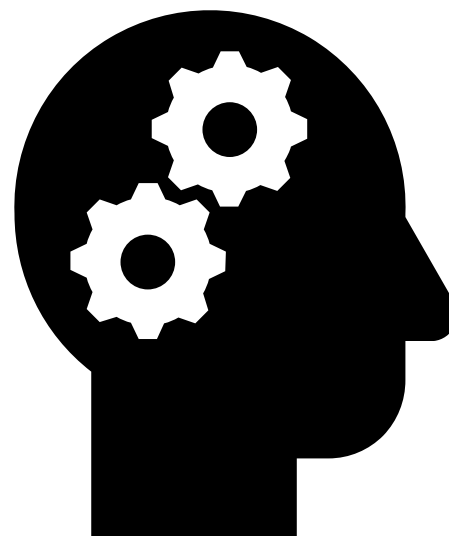
# Outline

- Review
  - Production Method
  - Elements in a graphic
- Creating Computer Graphics
- Process to Emboss
- Designing for the Monarch
- Voice from the Field– Jeanne Neu
- Tips and tricks



# Think About

A graphic you want or need to create



# Which Production Method Will Be Used?

- Is there a specific production method or graphic “format” being requested?
- What resources or equipment are available to create the graphic for that production method?
- Which production method will provide the best readable graphic?
- Is this graphic for a one-time use or for production of multiple copies?



# Review



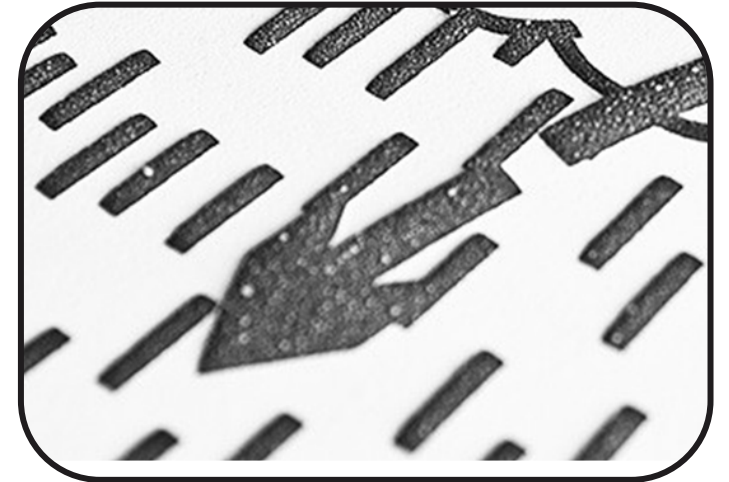
# Production Methods:



Collage

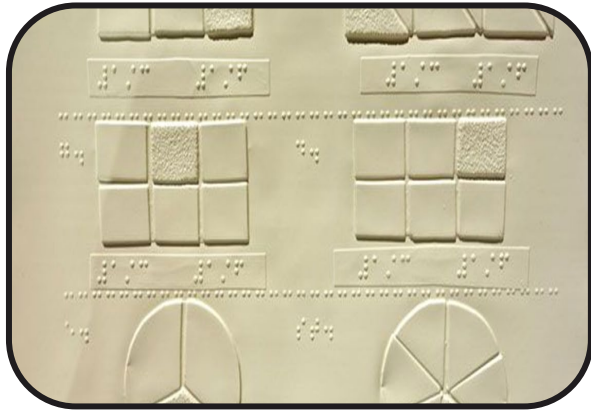


Tooled



Machine-Generated

# Machine-Generated



Thermoform



Microcapsule/  
Swell



Embossed



Digital Tactile  
Display

# Creating Swell Paper Graphics

- Create the desired graphic in print
- Transfer the image onto the Swell paper or Flexi-paper
- Run Swell/Flexi-paper through the "toaster"/heat machine
- Are the lines "tactual" enough?



# Embossed Graphics

- The APH [PageBlaster](#) and [PixBlaster](#) can both produce graphics
- There are other embossers that produce graphics at varying levels of detail
- However, not all braille embossers are graphics capable





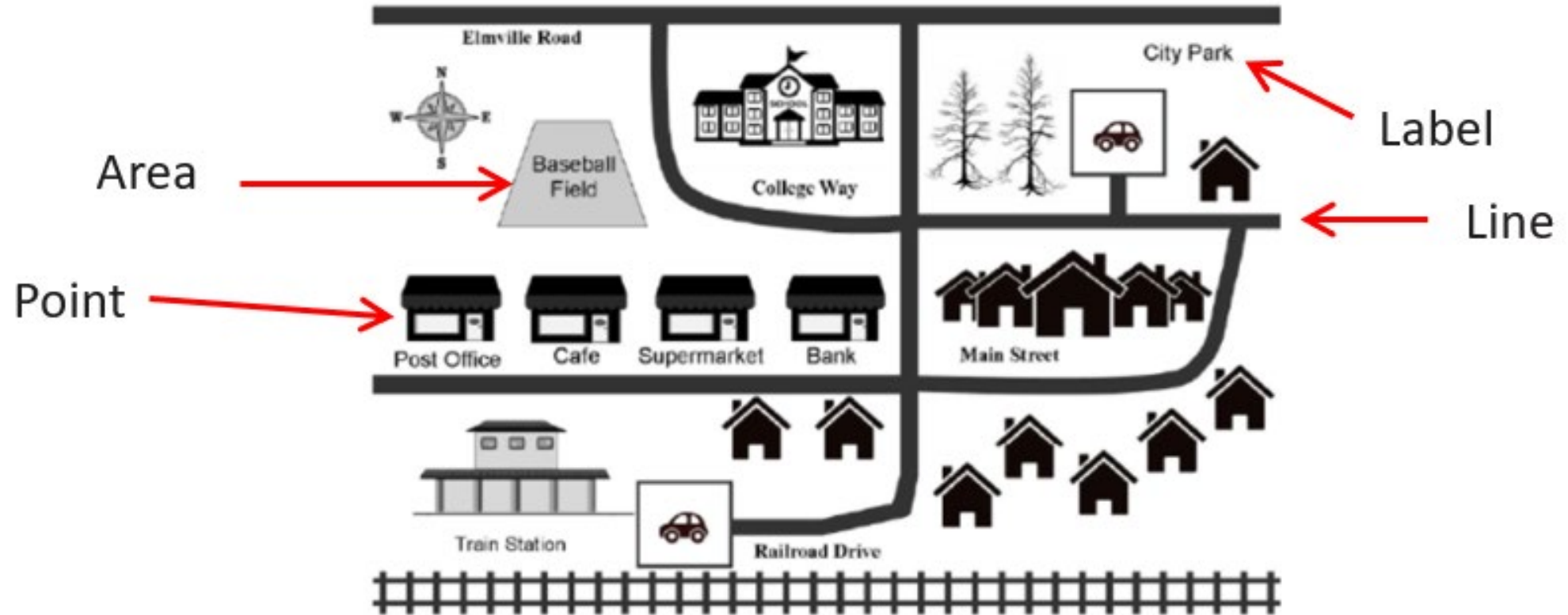
# Digital Tactile Display Graphics

- Download or upload a graphic on the [Monarch](#) and save
- Use [TGIL](#) graphics
- 10-line graphic display
- Panning and zoom in/zoom out capabilities
- Graphing calculator for mathematical images in real time
- Important resource for graphics accessibility!



# Elements in Graphics

Read the map:



# Basic Graphic Measurements

- **Areas:** At least  $\frac{1}{4}$  square inch
- **Primary lines:** At least  $\frac{1}{2}$  inch long
- **Lead lines:**  $\frac{3}{4}$  inch to 1-1/2 inches long
- **Graphs:** Axis lines (x- and y-lines) should be more prominent than grid lines
- **Labels:** Place labels  $\frac{1}{8}$  inch (minimum) to  $\frac{1}{4}$  inch (maximum) from any graphic element
- **Location:** Place the graphic at the left margin of the page



# Guidelines and Standards for Tactile Graphics

Braille Authority of North America

Developed Under the Sponsorship of the Braille Authority of North America

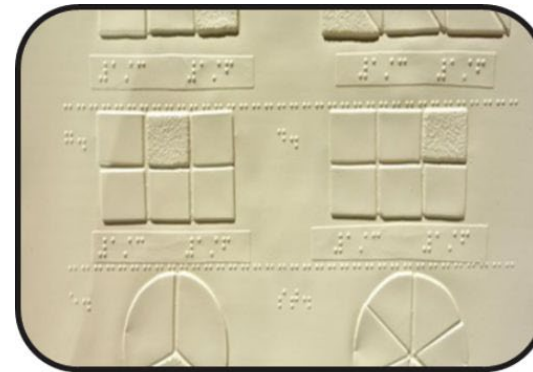


# Creating Computer Generated Graphics



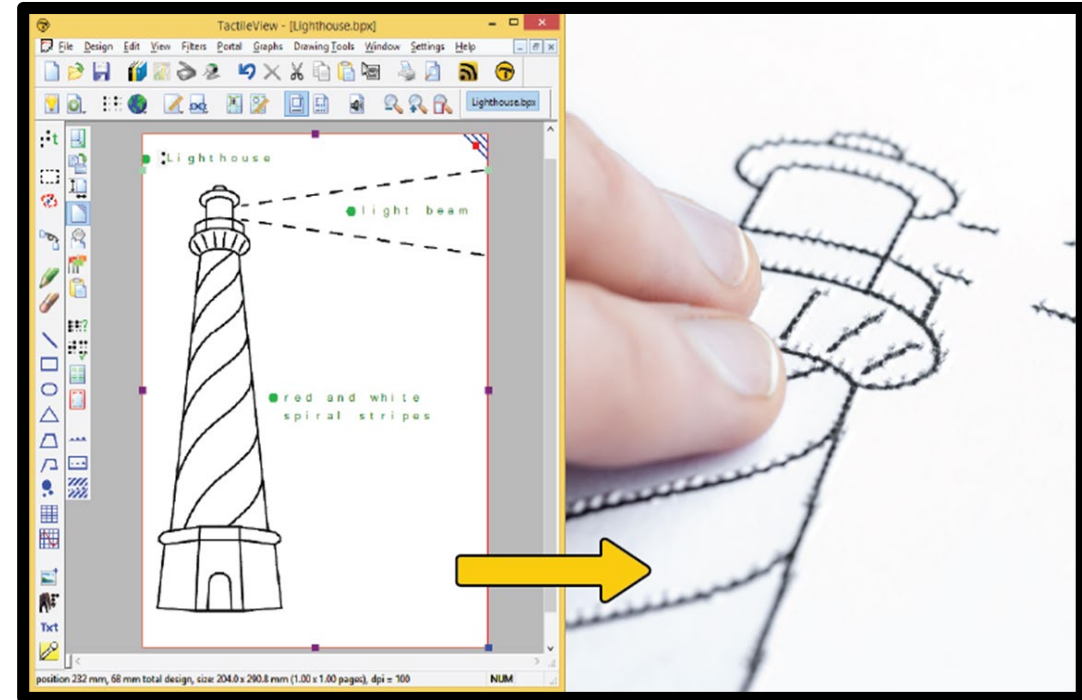
# What digital tools do you use for tactile graphics?

- a. PIAF/Swell
- b. Graphics capable embosser
- c. Thermaform
- d. Digital Tactile Display
- e. Other (describe in chat)



# Computer-Generated Graphics

- Specialized software and hardware for PCs or braille notetakers enable users to produce tactile graphics through technology
- Thermoform and Swell/Capsule/Flexi-Paper are technological methods
- Computerized/embossed graphics



# Different File Types

- Bitmap/Whole Image
  - BMP
  - GIF
  - JPEG
  - PNG
  - TIFF
- Computer Aided Design (CAD)
- Scalable Vector Graphic (SVG)
- Note: not all embossers can use all of these file types





# File Types



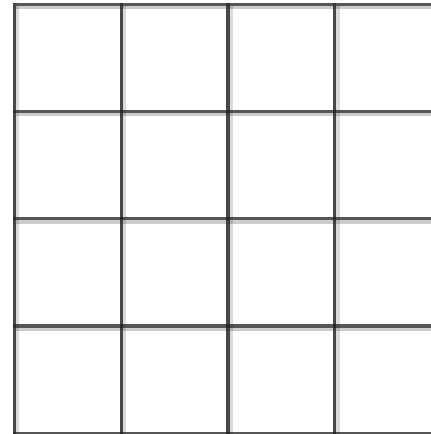
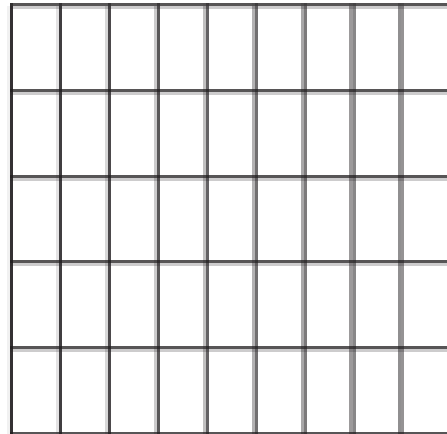
# What Software Can I Use to Create Tactile Graphics?

- Microsoft Word and PowerPoint
- Canva
- Corel Draw
- Tactile View
- Tiger Software Suite (Tiger Designer for PixBlaster)
- Firebird (free from APH for PageBlaster):  
<https://www.aph.org/product/pageblaster/>
  - Open the Manuals link and scroll down to Downloads to find Firebird Installer and Setup



# Dots Per Inch (DPI)

- DPI: Measures resolution
- Higher DPI: More dots, greater detail
- Lower DPI: Fewer dots, less detail



# Keep it Simple and Specific

- Begin with the end in mind!
- What is the instructional purpose?
- What is the reader's skill level when reading tactile graphics?

**Remember: Complicated graphics may need to be broken up for details to be tactually discernable.**



# Configure page size

## Word

- Alt + P to open the “Layout” tab
- sz to open the size menu
- m for more paper sizes

## PowerPoint

- Alt + G to open the “Design” tab
- ps to open slide size
- c for custom slide size



# Drawing Grid

- Assist with alignment of objects on page
- Does not print or emboss
- Gridlines can be adjusted
- How to turn on drawing grid:
  - Alt + W to navigate to the "View" tab; G to check or uncheck the "Gridlines" option.
  - Adjust the grid settings in Word: Alt + P to open the "Layout" tab, AG to open the "Align" dropdown menu, followed by S to select "Grid Settings"
  - Adjust grid settings in PowerPoint: Shift + F10 when focus is on slide to open right click menu, arrow to "Grid and Guides" press enter



# Configure Drawing Grid

- Uncheck the “Snap object to...”
- Set Grid setting to 0.25”
  - .13” is approx. 1/8”
- Uncheck use margins
- Check “Display gridlines on....”
- Set “Vertical” and “Horizontal” to 1



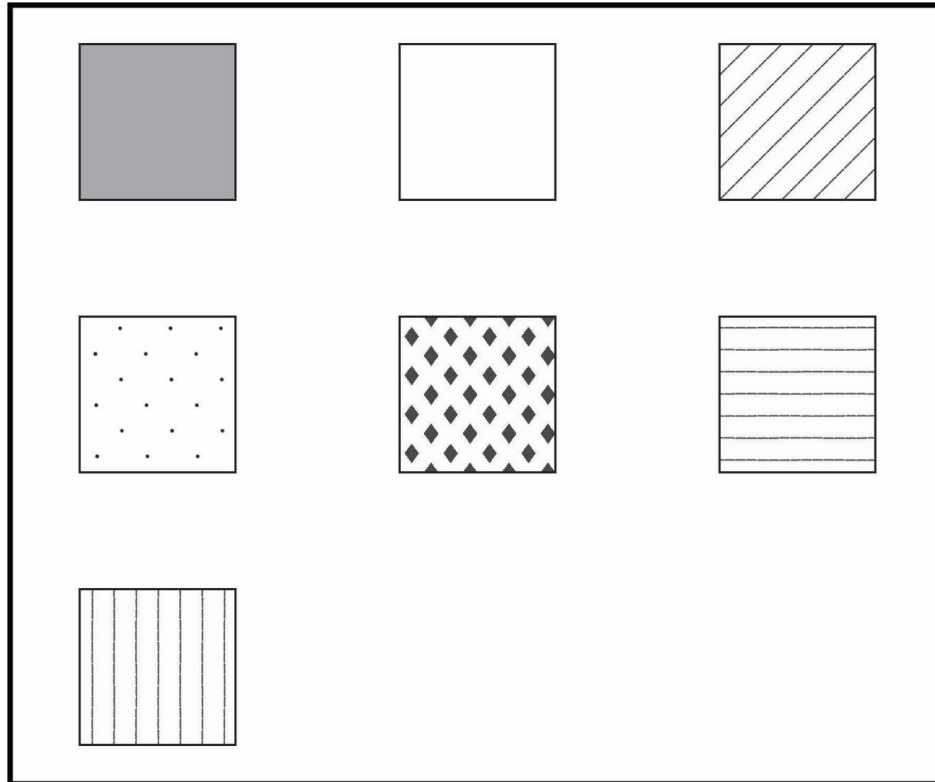
# Graphics with Word: Size and Location

- Click and drag on the graphic to change its size
- To maintain the element's proportions, hold the Shift key as you click and drag
  - OR press ALT + JP (Shapes Format tool), then H for height or W for Width and use the up/down arrows to make adjustments
- To change an element's location:
  - Click and drag it to the desired position
  - OR click on it and release, then use arrow keys to move it around
  - OR press ALT+JP, then PO, then L

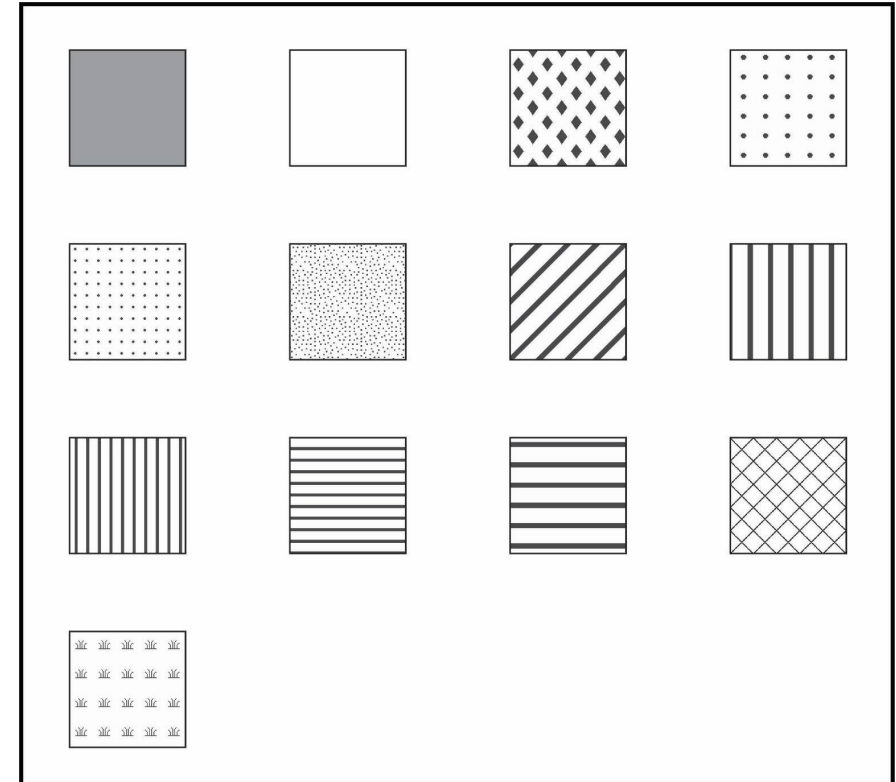




# BANA: Texture Palette

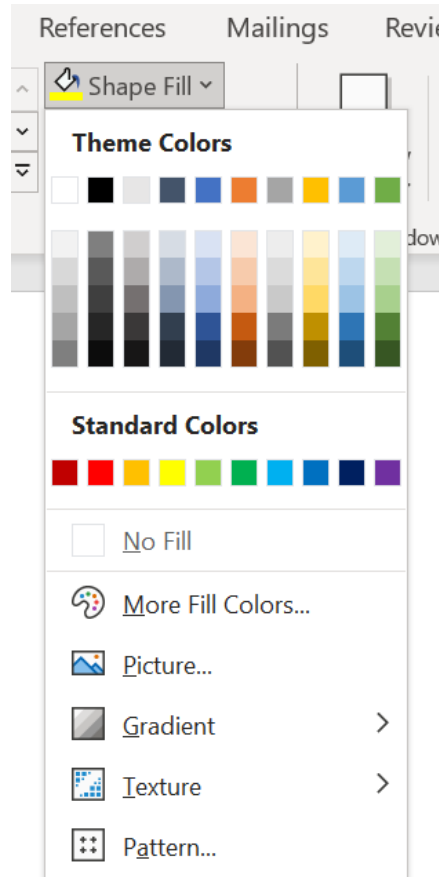


Embossing



Microcapsule

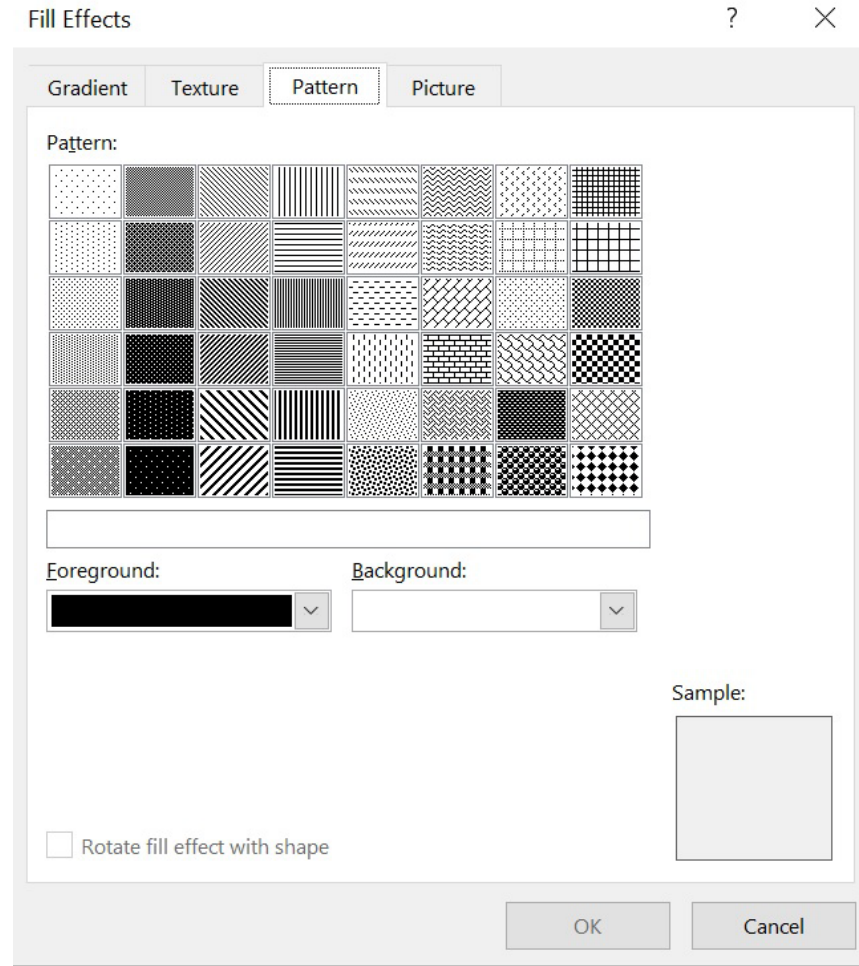
# Graphics with Word: Shape Fill



**SF → Down Arrow**


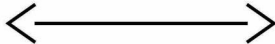




- Light to dark gray (left-most color column) is fine
- Avoid the darkest gray and black
- No other colors for fill!

# Graphics with Word: Pattern Fill

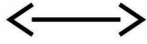

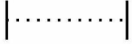





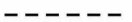






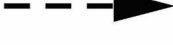














A → Tab → Arrow keys

# BANA: Line Styles

Lines	Arrows
(1.0pt) 50% black 	(2.0pt) 
(3.0pt) 100% black 	(2.0pt) 
(2.5pt) 100% black 	
(3.0pt) 100% black 	

Embossing

 Axis line (2.5pt)  Grid line (1.0pt)  Measurement dimension line (1.5pt)  Tick mark (1.5pt)			
 Plotted line 1 (6.0pt)  Plotted line 2 (4.0pt)  Plotted line 3 (2.0pt)  Plotted line 4 (3.0pt)		 Dashed (1.5pt)  Dashed (2.5pt)  Dashed (3.0pt)  Dashed (1.5pt)	
Lines within a set are distinct from each other, so can be used on the same graphic.			Arrows
Set 1	Set 2	Set 3	   
			
			
			
			

Microcapsule

# Braille Labels

- Braille Font
- Placed a minimum of 1/8 inch to ¼ inch away from anything around it
- Placed horizontal on the graphic
- Capitalization should follow print
- Grade 1 indicator required for uncapitalized letters not capital letters
- Labels that are split between two braille lines, the runover is left justified



# ASCII and QWERTY Keyboard

~	!	@	#	\$	%	^	&	*	(	)	_	+	Back-space
`	1	2	3	4	5	6	7	8	9	0	-	=	
Tab	q	w	e	r	t	y	u	i	o	p	{	}	
		[	]										\
Caps lock	a	s	d	f	g	h	j	k	l	:	"	Enter	
										;	'		
Shift	z	x	c	v	b	n	m	<	>	?	Shift		
								,	.	/			

# Demo



# Your Graphic

What application do you plan on using to create your digital tactile graphic file keeping in mind the production method and file type needed?

- a. Microsoft Word and PowerPoint
- b. Canva
- c. Corel Draw
- d. Tactile View
- e. Tiger Software Suite
- f. Firebird
- g. Other – put in the chat





# Process to emboss



# APH Embossers

- PixBlaster
  - 7 dot heights
  - Tiger Designer (TSS)
  - Braille: BBZ, BRF, BRL, TXT
  - Graphics: PRN, PDF, JPG, PNG
- PageBlaster
  - Uncomplicated graphics
  - 15 DPI
  - Firebird
  - PRN
    - PDF (take screen shot and open in Firebird)



# Map of Florida

Instructional purpose

locating big cities

Key features

shape of state, cardinal directions, large landmarks

Unnecessary features

Rivers, parks, small cities



# Search the TGIL

- Go to [imagelibrary.aph.org](http://imagelibrary.aph.org)
- Login and search
  - Florida map
- View and Download
  - Original = PDF
  - Thumbnail = JPG
  - Preview = JPG
- Open in editing software to add braille labels



# Customize Graphic



- Add braille labels and markers
  - Font Braille29
  - 80%Dots
  - Braille36
- Don't forget your BANA Guidelines

# Print/Emboss

- Depending on the embosser and software
  - Convert file type with save as if needed
- Emboss or print and swell
- Proofread and adjust



# Self-Evaluation Rubric

- Can the graphic be read and understood with clarity?
- Does it accurately convey the instructional purpose of the original assignment?
- Does it have enough detail to illustrate the meaning it conveys, without extraneous information?
- Does it have enough definition to be legible?
- Is it well-labeled and titled?
- Does it include appropriate textures, without sharp edges?
- Is it age/grade-level appropriate?
- Is it durable for its intended use and user?



# Designing for the Monarch





# Monarch Guidelines

- Make the graphic as clean and uncluttered as possible, with clear delineations between elements
- Be cautious about shape fills
- Experiment! Don't be afraid to make mistakes
- Ask students for feedback
  - Improve your graphics production based on their suggestions, preferences, and needs



# File Types for the Monarch

- PDF
- JPG
- PNG
- PDF files appear with two Zoom levels,
- JPG and PNG appear with multiple Zoom levels.



# Spacing

- Keep elements (lines, areas, points, etc.) as clean as possible
- Separate objects at least one braille cell apart
  - The center of your fingertip should fit between any two graphic elements
  - Use blank space or different line textures to distinguish between overlapping elements
- Don't put labels too close to or too far away from the elements
  - Labels need to be at least ¼-inch away from any graphic element or additional text
- Retain a margin of at least ½-inch around your entire graphic

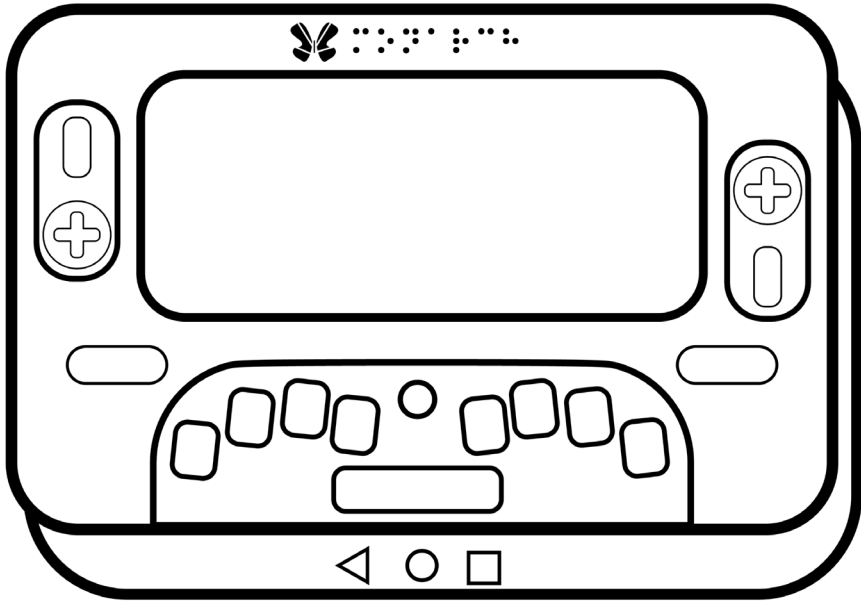


# Line Weights on the Monarch

- Use only true black lines
- 1-point weight creates 1-dot lines,
- 12-point weight creates 2-dot lines
- Horizontal/vertical lines may need different weight than diagonal lines



# Size on the Monarch

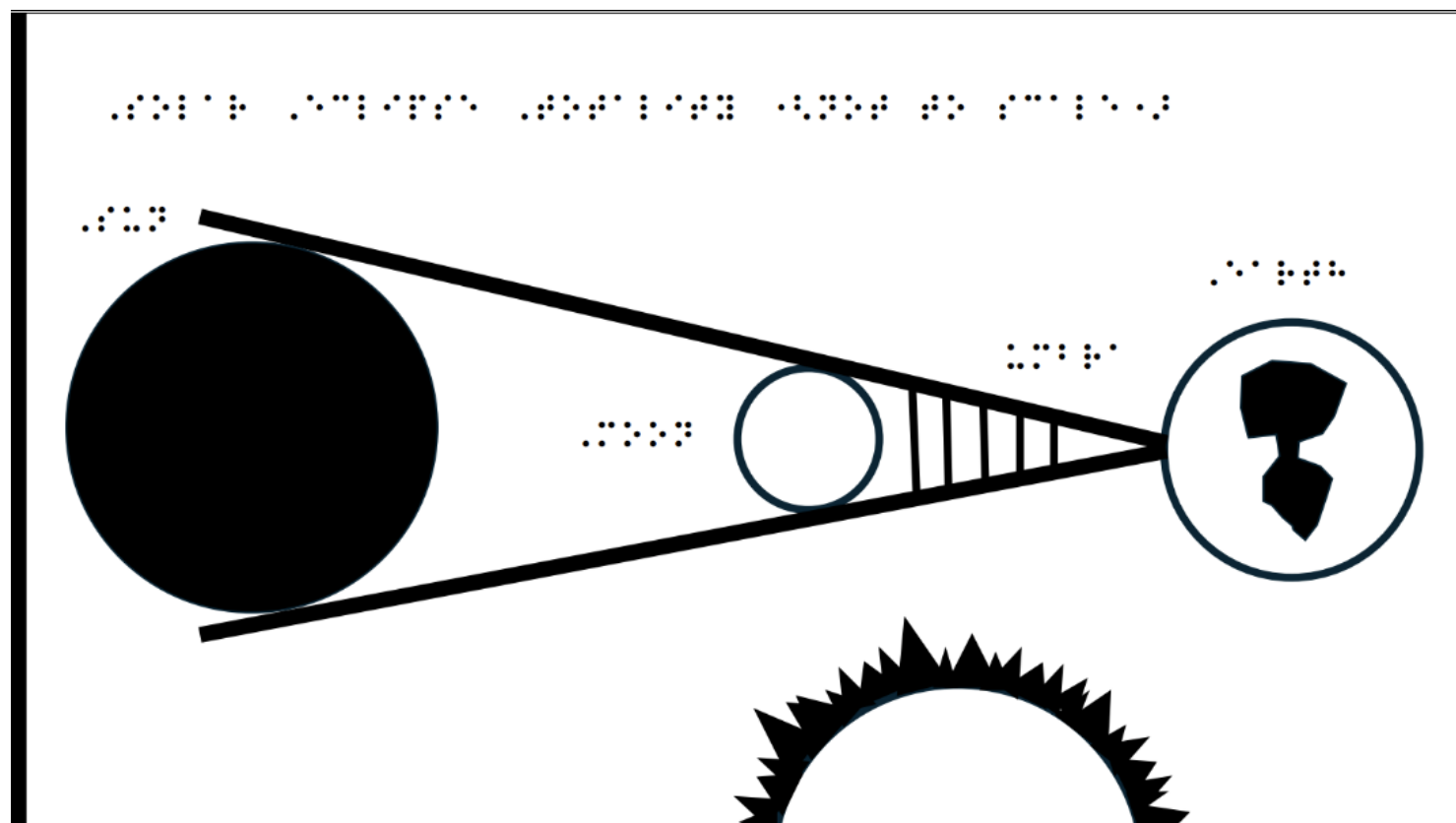


- The Monarch can display images best between 3.5 x 8" and 11 x 11.5"
  - Large enough to be accurately discriminated and read
  - Small enough to fit within the Monarch's Zoomed-in window,
  - A maximum space of 11 x 11.5" also ensures that a graphic can be embossed easily

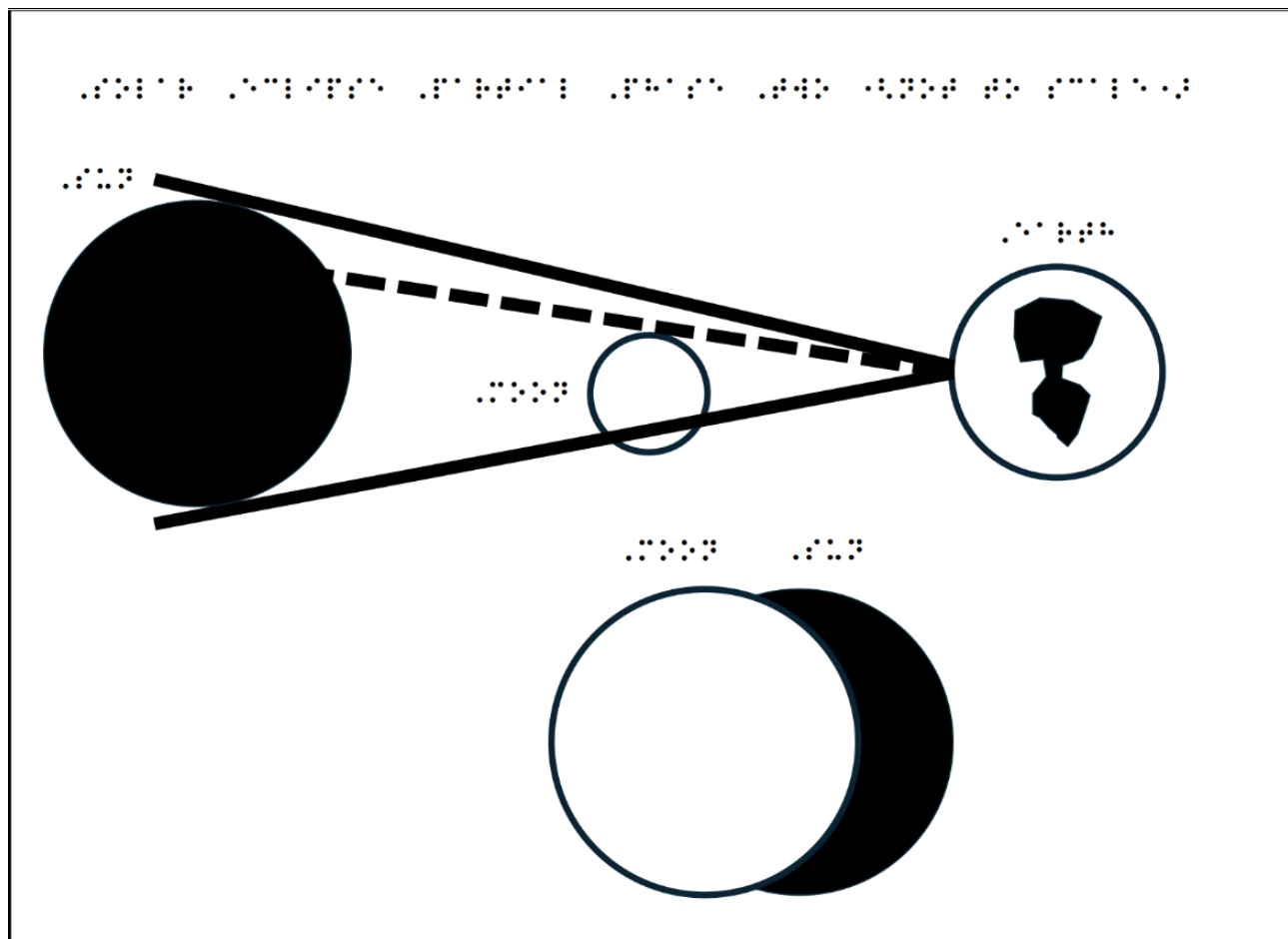
# Voice from the Field



# Eclipse Designed for the Monarch



# Eclipse 2





# Tips and Tricks



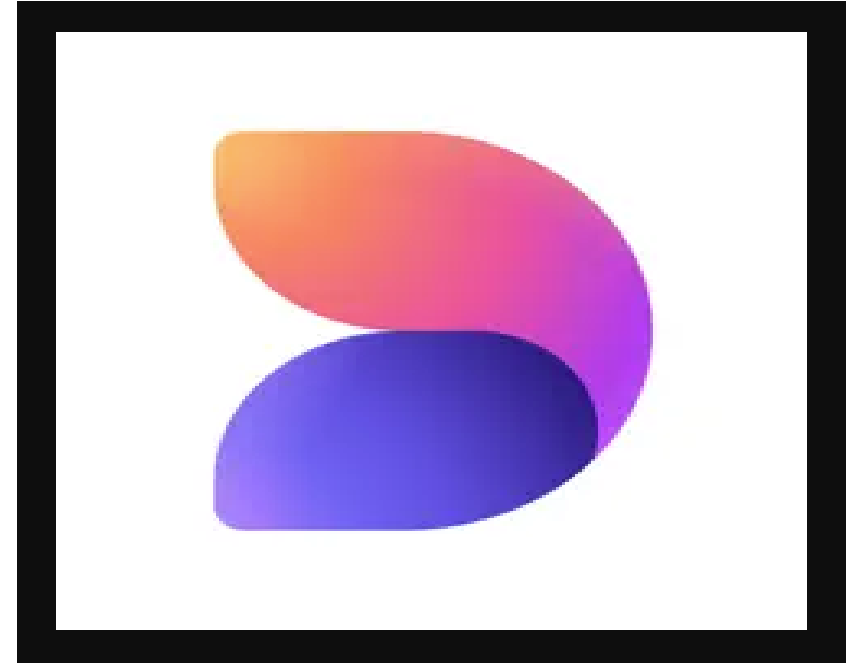
# Pro Tip

- In Word or PowerPoint – Make a ribbon with the most used shapes
  - Select File > More Options > Options > Customize Ribbon/Quick Access Toolbar.
  - To add a new tab to the ribbon, select New Tab
  - Add insert symbols and customize keyboard shortcuts



# Microsoft Designer

- AI generated images
- IOS app or website
- Sign in with your Microsoft account
- Choose Coloring Book Pages
- Or Create from Scratch
- Write or edit prompt
- Generate image and share
- Saves as PNG

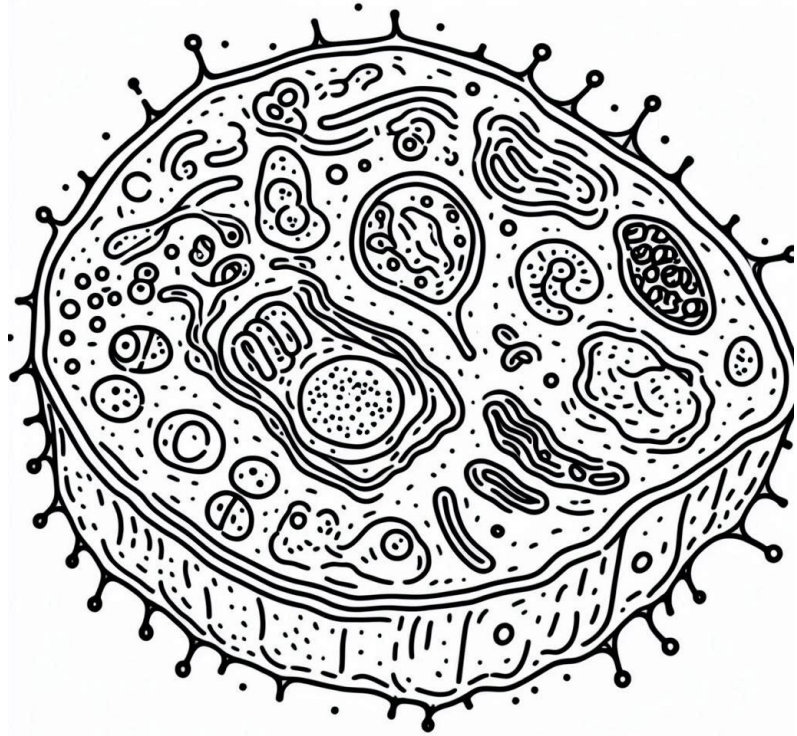


# AI Generated Example

An illustration of a garden gnome as a simple line drawing with no shading, wearing a polka dot mushroom hat and riding a snail in a coloring book style. The black and white illustration should be minimal with open space between the lines and a white background.



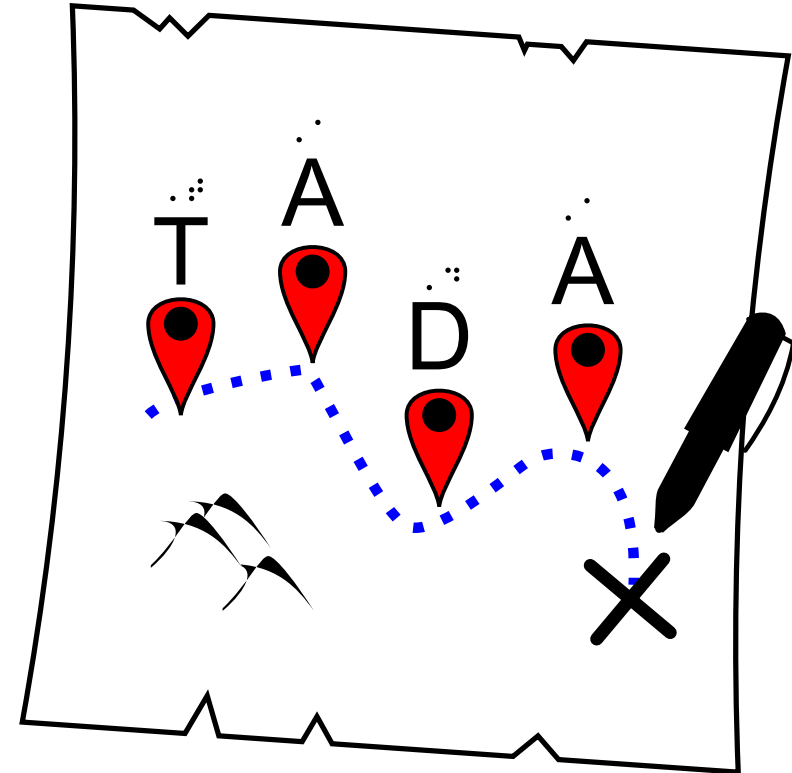
# AI Caution – Plant Cell



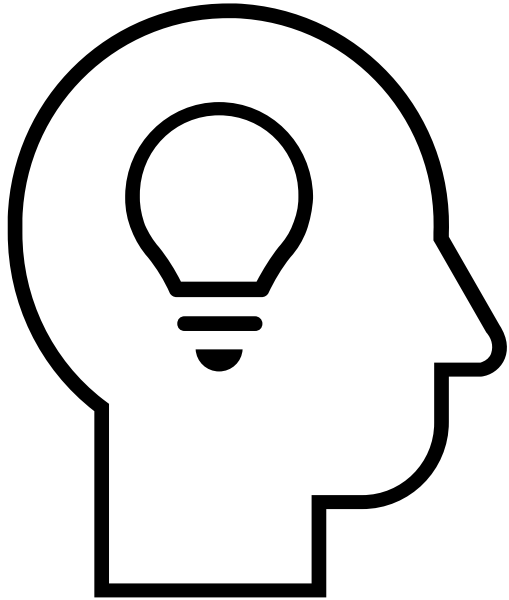
- AI is not perfect
- Adds a lot of extras
- May be fun for students but not for instruction
- Students can learn how words change the images

# Student Resources

- [NYPL Dimensions](#)
- [Blind SVG](#)
- [TADA](#)
- Microsoft Design (AI images)



# Share Your Plan



In the chat box tell us about the graphic you plan to create and the tools you will use.



# Share Your Graphic with the TGIL

- TGIL graphics generally follow these requirements:
- Clean, well-designed, and embossable.
- Generalizable and useful to any user. have universal classroom applicability.
- The APH logo will be added to all images and the original creator's name will be included in the Production Notes on the download page.

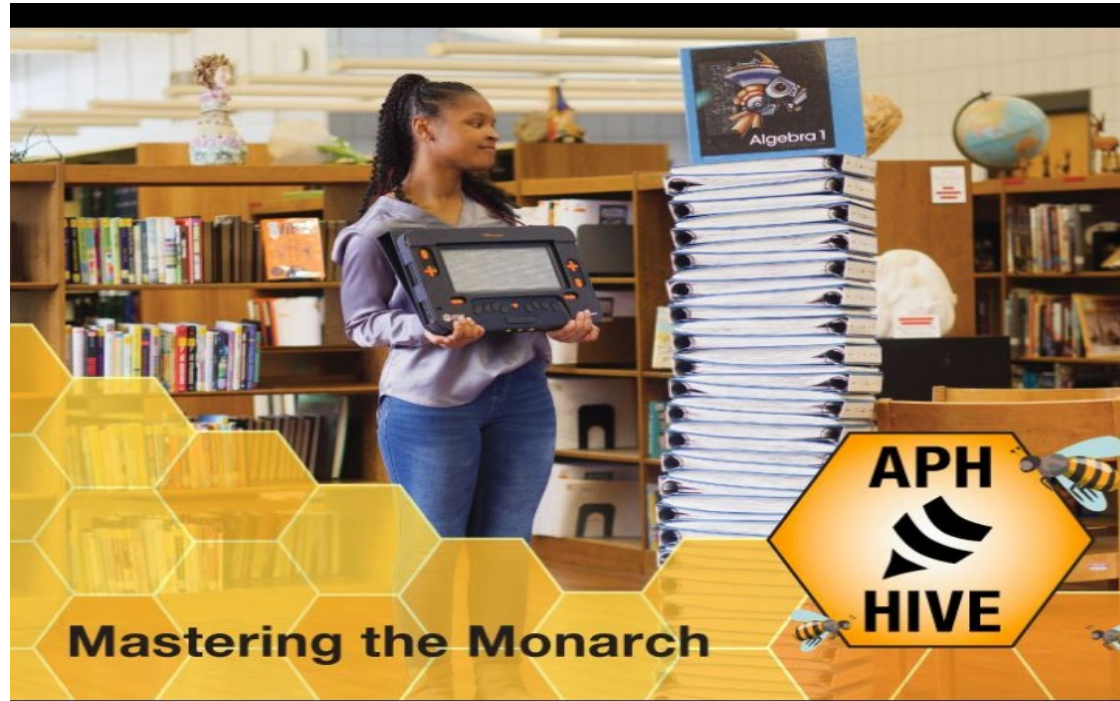


## Tactile Graphic Image Library





# Mastering the Monarch Hive Course



# Resources:

- [Explore and Use the Tactile Graphic Image Library \(youtube.com\)](#)
- [APH Tactile Graphic Image Library](#)
- [Guidelines and Standards for Tactile Graphics | Braille Authority of North America](#)
- [Creating Digital Images for Tactile Graphics Machines, Part 1 – Perkins School for the Blind](#)
- [Creating Tactile Graphics with Firebird Software – Perkins School for the Blind](#)



# References

- Pather, A., Marshall, B., O'Day, A., Osterhaus, S., & Spence, D. (2022) *Guidelines and standards for tactile graphics*. Braille Authority of North America (BANA).
- Schuffelen, M. (2002). *On editing graphics for the blind*. Netherlands Library for Audio Books and Braille.
- Tactile Access to Education for Visually Impaired Students. (2002). *Tactile diagram manual*. Purdue Research Foundation.
- Van Geem, P. (2015-2020). *Tactile graphic production: Creating computer-generated tactile graphic school-based worksheets* (4th ed., Revised by K. Barber, Edited by S. O'Brien). Texas School for the Blind and Visually Impaired.

