# Introduction to Screen Reader Instruction

# **Screen Reader Skills Progression**

A Free Resource from eye.t

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Name [ ]

Phase: [ ]

Objective [ ]

## **Phase 1: Reading**

Students will:

1. be able to turn on and off the screen reader.
2. be able to utilize modifier keys such as ctrl, alt and shift to enter a modified key command. eg: Ctrl + Left Arrow
3. be able to read text using a variety of reading commands.
4. be able to identify the titles and section titles of documents with Headings
5. be able to access documents, open and close programs, and will be able to navigate easily to the desktop.
6. Be able to switch program focus.

## **Phase 2: Writing**

Students will:

1. be able to type with all alphanumeric keys on the keyboard.
2. be able to navigate to and through the screen reader settings.
3. be able to write and edit documents using a basic understanding of cursor placement.
4. be able to select, copy and paste text.

## **Phase 3: Using the Internet**

Students will:

1. be able to define common element types on the internet such as Headings, Buttons*,* Links, Tables as well as text.
2. be able to identify each element by type.
3. Be able to navigate to the address bar.
4. be able to Use the “Tab” key to navigate to the next clickable object (Shift Tab for previous) [**(METHOD 1)**](https://drive.google.com/drive/folders/1Y3d7m4JiIPUrUyatErWTBEhlhSBdT04X?usp=sharing)
5. be able to navigate by “Quick Keys” (h for heading, b for button, v, and u for link) [(**METHOD 2)**](https://drive.google.com/drive/folders/1Y3d7m4JiIPUrUyatErWTBEhlhSBdT04X?usp=sharing)
6. be able to use Elements Lists on a website to navigate by element type [(**METHOD 3)**](https://drive.google.com/drive/folders/1Y3d7m4JiIPUrUyatErWTBEhlhSBdT04X?usp=sharing)
7. be able to justify why he/she/they selected a particular method for the situation.
8. be able to switch tab focus.
9. be able to switch between screen reader modes. (Forms Mode in JAWS or Browse/Focus Mode in NVDA)
10. be able to navigate a table.
11. be able to develop a navigation sequence to access an unfamiliar website.

**Phase 4: System Navigation and File Management**

Students will:

1. be able to save and open files using File Explorer.
2. be able to create folders and move files in File Explorer.
3. be able to navigate a cloud-based file management system (eg: Google Drive, Microsoft OneDrive)
4. be able to download material from the internet and place that material in a location on the computer.
5. be able to extract zipped folders.
6. be able to utilize the virtual cursor and mouse keys as a backup to access inaccessible elements.
7. be able to use OCR features to read inaccessible material.