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Power Charge your PowerPoint with ZoomText

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Objectives

- Learn some helpful ZoomText keyboard commands to use when presenting a PowerPoint

- Learn how to configure ZoomText's multiple monitor feature

- Learn what speech features of ZoomText can be used in PowerPoint

Helpful ZoomText Keystrokes

- Zoom in
  - CAPS LOCK + UP ARROW
  - CAPS LOCK + SHIFT + Scroll MouseWheel Up
- Zoom out
  - CAPS LOCK + DOWN ARROW
  - CAPS LOCK + SHIFT + Scroll MouseWheel Down

- Enable/Disable Speech
  - ALT + CAPS LOCK + ENTER

- Access the QAB (Quick Access Bar)
  - CAPS LOCK + RIGHT CLICK

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ZoomText Multiple Monitor Options and Presenter View

- When connecting your laptop to an external display to give a presentation, you want to be familiar with ZoomText's multiple monitor options.

- We also need to be familiar with Presenter View settings in PowerPoint
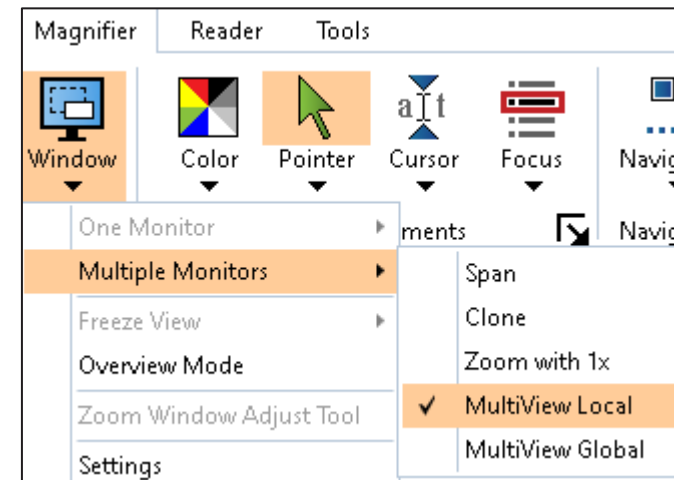
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Presenter View Options

- Presenter View shows you the current slide, a preview of the next slide, and your speaker notes.
- Presenter View options are located under the Slide Show tab in the Ribbon Menu

ZoomText Multiple Monitor Options

- When a second monitor is connected, Multiple Monitor options will be available under the ZoomText's Zoom Window settings

- MultiView Local is a good option if you are presenting in person with a projector/second display

  - You can leave the presentation screen at 1x while zooming your presenter screen to your desired magnification level.

  - You can configure the ZoomText to only show screen enhancements (color settings, pointer settings, etc.) on the main display, so no enhancements are seen on the presentation screen.

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Using ZoomText Reader Features in PowerPoint

- General ZoomText reading commands

- Mouse Echo

- App Reader/Speak it Tool

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Learn More about ZoomText

- Freedom Scientific has ZoomText resources available on their training site: https://www.freedomscientific.com/training/zoomtext/

- For training on other Freedom Scientific Products, visit: https://www.freedomscientific.com/training/

Pricing Information

- ZoomText Annual License - $80
- https://www.aph.org/product/zoomtext-annual-student-license/

- JAWS Annual License - $90
- https://www.aph.org/product/jaws-annual-student-license/

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