

## Mantis Hotkey List

This list was taken directly from the Mantis User Guide, available for download at [aph.org](http://aph.org).

### Shortcut/Key Combinations Table

Action	Shortcut or Key Combination
Activate selected item	Enter or cursor routing key
Escape or Back	Escape key
Previous item	Up arrow or Previous thumb key
Next item	Down arrow or Next thumb key
Jump to any item in a list	Type the first letter of the item or app
Pan left and right	Left or Right thumb key
Go to top	Ctrl + Fn + Left arrow
Go to bottom	Ctrl + Fn + Right arrow
Toggle braille grade	Ctrl + Alt + G
Switch braille profile	Ctrl + Alt + L
Battery level	Ctrl + Alt + P
Context menu	Ctrl + M
Main menu	Windows key, Home button, or Ctrl + Alt
System information	Ctrl + I
Toggle braille and QWERTY keyboard	F12
Time	Ctrl + Alt + T
Date	Ctrl + Alt + D
Eject media	Ctrl + Alt + E

## Editor Commands Table

Action	Shortcut or Key Combination
Activate Edit mode	Enter or a cursor routing key
Leave Edit mode	Escape
Create file	Ctrl + Alt + N
Open file	Ctrl + O
Save	Ctrl + S
Save as	Ctrl + Shift + S
Find	Ctrl + F
Find next	F3
Find previous	Shift + F3
Replace	Ctrl + H
Start/Stop selection	F8
Select all	Ctrl + A
Copy	Ctrl + C
Cut	Ctrl + X
Paste	Ctrl + V
Delete previous word	Ctrl + Backspace
Delete current word	Ctrl + Delete
Delete previous character	Backspace
Move to next edit box while editing	Home button
Move to next edit box without editing	Tab, Next thumb key, or Alt + Right arrow key
Move to previous edit box without editing	Shift + Tab, Previous thumb key, or Alt + Left arrow key
Move insertion point to start of text field document	Ctrl + Home
Move insertion point to end of text field document	Ctrl + End
Start Auto-scroll	Alt + G

Action	Shortcut or Key Combination
Increase Auto-scroll speed	Ctrl + Alt + =
Decrease Auto-scroll speed	Ctrl + Alt + -
Toggle Reading mode	Ctrl + R

## Library/Reading Commands Table

Action	Shortcut or Key Combination
Book list	Ctrl + Shift + B
Manage books	Ctrl + Alt + M
Go to Option menu	Ctrl + G
Bookmark menu	Alt + M
Jump to bookmark	Ctrl + J
Insert Quick Bookmark	Ctrl + B
Show Highlight Bookmarks	Alt + H
Toggle Navigation level	Ctrl + T
Previous element	Previous thumb key
Next element	Next thumb key
Start Auto-scroll	Alt + G
Increase Auto-scroll speed	Ctrl + Alt + =
Decrease Auto-scroll speed	Ctrl + Alt + -
Where am I	Ctrl + W
Info	Ctrl + I
Go to beginning of book	Ctrl + Fn + Left arrow key
Go to end of book	Ctrl + Fn + Right arrow key
Open recent books	Ctrl + R
Search for books or text	Ctrl + F
Find next	F3
Find previous	Shift + F3
Next non-blank line	Ctrl + Alt + Down arrow key
Previous non-blank line	Ctrl + Alt + Up arrow key
Previous character	Left arrow key
Next character	Right arrow key
Previous word	Ctrl + Left arrow key
Next word	Ctrl + Right arrow key

Action	Shortcut or Key Combination
Previous paragraph	Ctrl + Up arrow key
Next paragraph	Ctrl + Down arrow key
Jump to the beginning of a line or sentence	FN + Left arrow key
Jump to the end of a line or sentence	FN + Right arrow key
Jump to the top of an area	Ctrl + FN + Left arrow key
Jump to the bottom of an area	Ctrl + Right arrow key
Page up	FN + Up arrow key
Page down	FN + Down arrow key

### File Manager Commands Table

Action	Shortcut or Key Combination
Create new folder	Ctrl + N
File info	Ctrl + I
Mark/Unmark	Ctrl + Enter
Mark all/Unmark all	Ctrl + A
Rename file	F2
Delete file	Delete
Copy file	Ctrl + C
Cut file	Ctrl + X
Paste file	Ctrl + V
Search file	Ctrl + F
Sort files	Ctrl + Shift + V
Where am I	Ctrl + W
Select drive	Ctrl + D
Go to parent folder	Escape

## Calculator Commands Table

Action	Key or Key Combination
Plus	+
Minus	-
Multiply	*
Divide	/
Equals	= OR Enter
Clear	Delete
Decimal point	.
Percent	%
Square root	Ctrl + Shift + S
Pi	Ctrl + Y